

## **A65.4** ~~A61.21~~ **University Press Committee**

Approved By: Faculty Senate

Last Updated: **Draft 3/9/20**

Responsible Faculty Committee: University Press Committee

Office Responsible for Administration: Office of the University Secretary

**Legend** Proposed additions are highlighted in red and proposed deletions are in ~~strikeout~~

Revisions to the Policy Rationale, Policy Statement, and Applicability sections of this document must be approved by the full Faculty Senate.

### **POLICY RATIONALE**

The University Press Committee is one of four (4) committees that comprise the Faculty Senate Research and Creative Works Council, which is charged with oversight of the research and creative endeavors of the University of New Mexico (UNM) both funded and unfunded creative works.

### **POLICY STATEMENT**

The University Press Committee provides general supervision of the editorial policies and publishing operations of the University Press. ~~is vested in a committee so named.~~ The Committee ~~It is~~ the custodian of the University imprint for all publications issued by the Press and has general responsibility for the critical reading of manuscripts submitted for publication and for the ultimate acceptance of such manuscripts. The Committee makes recommendations to the UNM administration regarding the appointment of the Director of the Press. The Committee submits through the Research and Creative Works Council to the Faculty Senate an annual report on the state of the University Press. ~~(The UNM Printing Plant is a separate department of the University and not under the jurisdiction of the University Press Committee.)~~

Membership: Twelve (12) faculty members, appointed by the Faculty Senate in consultation with the Director of the Press. No more than two (2) members shall be from any one department. The terms of office shall be for three (3) years, set up on a staggered basis so that the terms of four (4) members will expire each year. A member may be appointed for a second three-year term. The Chair is elected by the Committee. The Director of the University Press will serve as an ex-officio member.

### **APPLICABILITY**

All UNM faculty, including the Health Sciences Center and Branch Community Colleges.

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## DEFINITIONS

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No specific definitions are required for the Policy Statement.

Revisions to the remaining sections of this document may be amended with the approval of the Faculty Senate Policy and Operations Committee in consultation with the responsible Faculty Senate Committee listed in Policy Heading.

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## WHO SHOULD READ THIS POLICY

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- Academic chairs, directors, and deans
- Non-academic managers and directors
- Vice presidents and other executives

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## RELATED DOCUMENTS

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*Faculty Handbook:*

**Policy A51** “Faculty Constitution”

**Policy A53** “Development and Approval of Faculty Policies”

**Policy A60** “Faculty Senate Bylaws”

**Policy A65** “Research and Creative Works Council”

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## CONTACTS

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Direct any questions about this policy to the UNM Office of the University Secretary.

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## PROCEDURES

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The University Press Committee will schedule regular meetings. The Committee Chair will report Committee recommendations through the Research and Creative Works Council for consideration by the Faculty Senate.

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## HISTORY

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### DRAFT HISTORY

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March 9, 2020—Draft updated for minor editorial changes and ex-officio member.

January 30, 2018—Draft updated recent updates since 5/5/17 per Faculty Senate website.

May 15, 2017 –Minor revisions to and renumbering of the policy to address changes to Policy A60 “Faculty Senate Bylaws” resulting from reorganization of the Faculty Senate.