

A63.5 ~~61-6~~: Information Technology Committee

Approved By: Faculty Senate

Last Updated: April 24, 2018 **Draft 11/11/19**

Responsible Faculty Committee: Information Technology Committee

Office Responsible for Administration: Office of the University Secretary

Legend Proposed Additions are highlighted in **red** and proposed deletions are in ~~strikeout~~.

Revisions to the Policy Rationale, Policy Statement, and Applicability sections of this document must be approved by the full Faculty Senate.

POLICY RATIONALE

The Information Technology (IT) Committee is the voice of the faculty in the co-governance of IT matters. The IT Committee is one of five (5) committees that comprise the Faculty Senate Business Council, which provides faculty oversight of the business aspects of the University of New Mexico (UNM) including budget, government relations, campus planning, capital projects, etc.

POLICY STATEMENT

The IT Committee represents and reports to the Faculty Senate through regular procedures and submits a yearly report to the Senate. In cooperation with UNM IT and other core technology providers, the IT Committee acts in collaboration with the IT Academic Technologies Advisory Board and the IT Research Technologies Advisory Board to provide review of and recommendations regarding administration, purchasing, use, and implementation of IT systems and applications. Through communication with the academic, research, and administrative units, the IT Committee represents the needs and concerns, particularly of the academic and research communities, for computing resources and information technology needs. The Chair of the IT Committee is a voting member of the IT Academic Technologies Advisory Board and the IT Research Technologies Advisory Board. The Committee's purview includes, but is not limited to, soliciting faculty feedback, assessment and articulation of faculty needs; advocacy of innovative and effective instructional and research technologies; active participation in IT strategic planning; advice on IT budgets; recommendations for priorities; and liaison with academic, research, and administrative computer users.

Membership: Sixteen (16) voting faculty which will include one (1) faculty member from a Branch Community College; fourteen (14) faculty members from Main, HSC, and Law campuses representing at least three (3) schools and colleges none of whom are from the same department; and one (1) faculty member from the Faculty Senate Research Policy Committee.

Voting membership will also include four (4) student representatives which will include two (2) students from ASUNM and two (2) students from GPSA. The UNM Chief Information Officer (CIO), Senior Vice Provost for Academic Affairs, and the Vice Chancellor for Academic Affairs will serve as ex-officio, non-voting members. If unable to attend a Committee meeting, an ex-officio member may send a designee subject to approval by the Committee.

The terms of office for faculty members shall be for three (3) years, set up on a staggered basis so that the terms of approximately one-third (1/3) of members will expire each year. ~~The terms of office shall be for two (2) years, set up on a staggered basis so that the terms of at least six (6) members will expire each year.~~ Members can be appointed for a second ~~two~~-three-year term. A Chair is elected by the Committee and normally will serve a renewable two-year term. In addition to the Committee members, subcommittee membership will be augmented with other faculty, administrators, staff, and students as required for specific subcommittee tasks.

APPLICABILITY

All UNM units, including the Health Sciences Center and Branch Community ~~Campuses~~ Colleges.

DEFINITIONS

No specific definitions are required for the Policy Statement.

Revisions to the remaining sections of this document may be amended with the approval of the Faculty Senate Policy and Operations Committee in consultation with the responsible Faculty Senate Committee listed in Policy Heading.

WHO SHOULD READ THIS POLICY

- Academic chairs, directors, and deans
- Non-academic managers and directors
- Vice presidents and other executives

RELATED DOCUMENTS

Faculty Handbook:

Policy A51 "Faculty Constitution"

Policy A53 "Development and Approval of Faculty Policies"

Policy A60 "Faculty Senate Bylaws"

Policy A63 "Business Council" **NOTE: draft awaiting approval**

University Administrative Policy and Procedures Manual

2500 "Acceptable Computer Use"

2520 "Computer Security Controls and Access to Sensitive and Protected Information"

2540 "Student Email"

2550 "Information Security"

2560 "Information Technology (IT) Governance"

CONTACTS

Direct any questions about this policy to the UNM Office of the University Secretary.

PROCEDURES

The IT Committee will schedule regular meetings. The Committee Chair will report Committee recommendations through the Business Council for consideration by the Faculty Senate.

HISTORY

April 24, 2018 – Approved by Faculty Senate

March 22, 2011 – Approved by Faculty Senate

DRAFT HISTORY

November 11, 2019 – Draft updated to include correction from IT Committee 10/28/19 minutes

October 9, 2019 – minor edits

July 16, 2019 – Draft updated to include recommendation for 3-year terms.

March 8, 2018 – Revised to reflect 3/7/18 FSPC meeting recommendations.

January 20, 2018 – Revised to address latest request to exempt HSC from the Policy and align with new Faculty Senate structure

November 14, 2017 – Revised draft to address HSC concerns.

April 3, 2017 – Revised draft to include IT Committee's recommended changes.