



Faculty Handbook

F100: Teaching Load

Approved By: University Faculty

Effective Date: November 28, 2017 **Draft 9/9/22**

Responsible Faculty Committee: Policy Committee

Office Responsible for Administration: Office of the Provost

Revisions to the Policy Rationale, Policy Statement, and Applicability sections of this document must be approved by the full Faculty.

POLICY RATIONALE

The primary mission of the branch community colleges is teaching so this policy document provides modification of academic load for faculty.

POLICY STATEMENT

Agreements reached by collective bargaining will hold precedence over any element of this Policy for faculty members covered by a collective bargaining agreement. The determination of academic load of faculty at branch community colleges not covered by a collective bargaining agreement shall follow the description in *Faculty Handbook* policy **C100**, with one exception stated below. Each branch community college shall have a written faculty workload policy on file that includes the terms and conditions for workload adjustments as appropriate under *Faculty Handbook* Policy **C110**. A full-time faculty member at a branch community college shall typically be assigned a teaching load of fifteen (15) load units or the equivalent per semester. For any case in which a full-time faculty member is assigned more or less than fifteen (15) load units, advance approval is needed from the Dean of Instruction at the specific branch community college.

APPLICABILITY

All UNM Branch Community College academic faculty, staff, and administrators.

Revisions to the remaining sections of this document may be amended with the approval of the Faculty Senate Policy and Operations Committees.

DEFINITIONS

No specific definitions are required for the Policy Statement.

WHO SHOULD READ THIS POLICY

- Faculty and academic staff
- Department Chairs, academic deans and other academic administrators and executives

RELATED DOCUMENTS

UNM Regents' Policy Manual [Policy 2.14](#) "Branch Colleges and Off-Campus Education Centers"
Faculty Handbook

[C100](#) "Academic Load"

[C110](#) "Teaching Assignments"

CONTACTS

Direct any questions about this policy to the Office of the Provost. ~~or Chancellor for Health Sciences.~~

PROCEDURES

No specific procedures at this time.

DRAFT HISTORY

[March 24, 2022 – revised to address CBAs.](#)

HISTORY
