



## *Faculty Senate*

February 4, 2016

TO: Faculty, Deans/Directors, Chairs, and HR Agents

FROM: Vivian Valencia, University Secretary

SUBJECT: Policy Updates to the *UNM Faculty Handbook*

Provided below is a list of important policy revisions to the *UNM Faculty Handbook*. Deans, directors, and department heads are responsible for ensuring that all related departmental processes, procedures, and/or documents are updated to reflect new or revised policies.

### Section A – The University

- [A53: Development and Approval of Faculty Policies](#): This Policy was updated to provide a process for faculty members or academic administrators to propose a policy change or a new policy. The policy revision is designed to ensure the Faculty Senate Policy Committee gets all the information it needs to process a policy request, and that the requestor is kept informed of action taken by the Committee. In addition, definitions were added to clarify the terms used. The revised Policy was approved by the Faculty Senate in December 2015.
- [A53.1 Policies Applicable to Faculty](#): This new Policy discusses the relationship and authority of the different types of official policies at UNM, and includes a table sorted by subject matter that lists Regent and Administrative policies that are applicable to faculty. This provides one policy document for faculty to use to determine all policies applicable to them. This new Policy was approved by the Faculty Senate December 2015.

The policies set forth in the [Faculty Handbook](#) are subject to revision at any time. It is the responsibility of the user to determine that he/she is relying on the most current version by accessing policies on the web at <http://handbook.unm.edu/>. Questions about the material contained in the *Faculty Handbook* should be directed to the Office of the University Secretary.